

We the Board of Ohio Valley Emmaus appointed a Committee to update the By-Laws and Standing Rules. The Committee consisted of: Pastor David Manspurger, Pastor Sandy Payette, Pastor Tom Snodgrass, Nancy Vannest, Jason Hickman, Gary and Wilma Edgar.

With the help of the Emmaus Regional Representative, Cathi Eberly and Emmaus Regional Clergy Representative, Carl Wiggins, we have completed the update and are presenting it to the Community. These amendments have been unanimously approved by the Board and now we are circulating it to the Community. Please read Article IX, Section 2, if there are no objections, they will be adopted. If you have any questions, you may call Gary Edgar at 740-732-5027 or Pastor David Manspurger at 740-432-4141.

OHIO VALLEY EMMAUS COMMUNITY BY-LAWS

Article I. NAME

The name of this community shall be the Ohio Valley Emmaus Community, hereinafter referred to as the O.V.E. (Ohio Valley Emmaus).

Article II. PURPOSE

The purpose of the O.V.E. shall be to inspire, challenge, and equip Church Members for Christian action in their homes, churches, places of work, and the world community through the Emmaus experience.

The O.V.E. is affiliated with the International Emmaus Program of Upper Room Ministries, Nashville, Tennessee.

Article III. MEMBERSHIP

Section 1.

All persons who have completed a weekend experience of the Walk to Emmaus sponsored by the O.V.E. shall be members of the Nashville Upper Room Emmaus Community.

Section 2.

Men and women who have completed a Walk to Emmaus, Via de Christo, Cursillo weekend, Tres Dias, or Chrysalis (if post High School age) may become members of the O.V.E. by declaring intention of becoming a member of the O.V.E. Community and participating in the activities of the O.V.E. and asking the Secretary to include their names of the mailing list.

Article IV. BOARD OF DIRECTORS

Section 1. Purpose

Direction of the O.V.E. shall be vested in a Board of Directors.

Section 2. Composition

The Board will consist of sixteen (16) elected lay members and three (3) elected Clergy. Community Spiritual Director appointed by the Board and 2 elected clergy members.

Section 3. Terms of Office

Lay persons on the Board shall be elected by the Community members for three (3) year terms. In three (3) classes, each class having five (5) members.

Board members cannot succeed themselves in consecutive terms, a term being three (3) years.

Terms of Office shall begin January 1st and shall terminate December 31st, except for Officers who shall serve until election of new Officers in January as provided in Section 5.

Section 4. Election of the Board Members

Board members are elected by the Community.

The Nominating Committee shall submit to the Board, a slate of eight (8) nominees to elect at least five (5) Board members.

The ballot shall be provided to Community members as part of the newsletter and shall be available no later than October 15th of each year.

Ballots are to be received by the Board no later than November 15th of each year.

Election is by majority vote of ballots cast.

The immediate Past Chair of the Board shall serve on the Board, one (1) additional year, or the normal period of the term, whichever is longer.

The Board may elect persons, upon nomination of the Chair to fill a vacant term until the next regular election for that term. Such persons are eligible for election to a full term by the Community at such regular election.

Article V. OFFICERS OF THE BOARD

Section 1. Officers

Officers shall be the Chair (Lay Director of the Community), Vice Chair/Nominations, Secretary and Treasurer; and in case of absences will chair meetings in this order. Vice Chair must be eligible to serve an additional year on the Board and serve as Chair if elected to the post. Officers can accept responsibility for a work area in addition to an elected position on the Board.

Section 2. Election of Offices

Officers shall be elected annually by the Board of Directors at the January meeting for a one (1) year term of Office, effective with close of the January meeting.

Section 3. Spiritual Director

The Spiritual Director of the Community shall be selected annually by the Board of Directors. Term of office shall begin January 1st. The Spiritual Director may be replaced during the term in the event of a vacancy by ten (10) affirmative votes.

Article VI MEETINGS

Section 1

The Board shall meet monthly in regular meetings unless otherwise ordered by a 2/3 vote of the Board in a regular meeting.

Section 2. Quorum

Nine (9) members of the Board of Directors present at a duly called meeting shall constitute a quorum.

Section 3. Special Meetings

Special Board meetings may be called by the Chair or when requested in writing by ten (10) members of the Board.

ARTICLE VII. COMMITTEES

Section 1.

The Board of Directors shall name Board members to Chair the following committees:
Registrar, Agape, Logistics, Kitchen, Book Table, Supplies, Community Development, Prayer Vigil Coordinator, Worship, Recorder, Communications Coordinator and Community Training.

Section 2.

The Chair of the Board will be an ex-officio member of all standing committees.

Section 3.

The Chair may from time to time appoint other temporary committees, task groups as deemed necessary for the operation of the Community.

ARTICLE VIII. WALK TO EMMAUS

Section 1.

The Community shall follow the guidelines of the Upper Room Walk to Emmaus Program, in the presentation of the 3 day (72 hour) experience Walk to Emmaus. The guidelines are attached hereto.

Section 2.

The Board of Directors shall have general oversight in all matters relating to the local Walk to Emmaus Community.

Section 3.

The Board of Directors shall choose a Lay Director for each Community Walk to Emmaus weekend.

Section 4.

The Spiritual Director and weekend Assistant Spiritual Director for each Community Walk to Emmaus shall be selected by the Board.

Section 5.

The Board shall establish a Team Selection Committee. The Team Selection Committee shall consist of a Board member who serves as Chair, the Community Spiritual Director and three (3) or four (4) members of the Emmaus Community who have a broad awareness of the Community membership and a solid understanding of team needs. Committee members are appointed by the Board Chair from among past Lay Directors.

ARTICLE IX. AMENDMENTS

Section 1.

Proposed Amendments may be presented to the Board by any member of the Committee one (1) month in advance of consideration of the Board.

Section 2

If the amendments are voted and the affirmation of (3/4) vote of the Board, they will be circulated to the membership through the Community newsletter via email or postal mail and if no petitions signed by at least twenty-five (25) Community members objecting to the new amendments are received, the amendments will be considered adopted. Any objections must be received within sixty (60) days of mailing of the notification. If an objection petition is received, the amendment will be considered void.

Section 3

If the Board then wishes to submit the amendment to the entire Community for a vote, it may do so. A majority or polarity of votes cast by the membership will decide the matter.

ARTICLE X. RATIFICATION

Section 1.

These By-Laws shall take effect immediately upon certification of the Board and a majority ballot of the Community.

Adopted and certified by the Ohio Valley Emmaus Board of Directors.

Signatures required of all Board Members.

**OHIO VALLEY WALK TO EMMAUS
STANDING RULES**

BOARD MEETINGS, MEMBERSHIP, ELECTIONS

Board meetings shall be the third Friday of each month at 6:30 p.m. at the Church hosting the evening gathering, or at a different place or time, when designated by the Board.

A nominating Committee of no less than three (3) and no more than five (5) persons and chaired by the Vice Chair of the Community, shall be formed by the Board of Directors in August of each year. (Dates could be in September and October, if necessary). The Committee will submit the names of at least eight (8) nominees. Voting may be done via email or mail. Information of nominations will come the same way. Those still getting a newsletter will receive the information via mail.

COMMUNITY MEMBERSHIP, NEWSLETTER

Pilgrims completing an Ohio Valley Walk to Emmaus automatically become members of the Ohio Valley Emmaus Community. Upon request the Secretary will furnish written confirmation of membership to a person

who has been a member and moved to another locale or lives in another area, and wishes to become a member of another Emmaus Community.

Members may resign from the Community through written notice to the Secretary.

The newsletter is to be sent via email to the household of all members. A contribution of \$6.00 yearly shall be paid for those who receive the newsletter by mail.

PILGRIMS AND SPONSORS

The minimum number of Pilgrims per walk is twelve (12); the maximum number is twenty-four (24).

Members of an Emmaus Community or Via De Christo, Cursillo, Tres Dias, or Chrysalis Community are the only ones that can sponsor Pilgrims.

Second semester seniors in High School who intend to become a part of the ongoing Emmaus family may be considered as Pilgrims.

No one Church Community or outside Emmaus Community may have more than one (1) participant per table on any one weekend. Example: If there are four Pilgrims from the same Church, and you have only four tables, and either the Table Leader or Assistant Table Leader also from that Church, you must move the Pilgrim to the next Walk. There can be exceptions.

Spouses should not work on the grounds during their spouse's walk. If this situation does occur, contact should be limited. The same is true of spouses working on the Walk. Parents should be discouraged from bringing their children to ANY Emmaus function during the 3-day weekend.

TEAM SELECTION

All Team members should be active in a local Church and should support O.V.E. by participating in Gatherings, Sharing Groups and the 3-day Weekend Experience.

The Team experience should begin by working in the Background i.e., Kitchen, Logistics, Agape, etc.

The Conference Room Team and the Background Team should each have no more than 2 persons from the same local Church.

A Team including ALD's should be made up of 1/3 new members who have never worked on a Team before, 1/3 experienced members who have worked on one (1) to two (2) walks before, and 1/3 veteran members who have worked on 3 or more walks.

For a full walk of 24 Pilgrims, the Team should consist of six (6) Table Leaders and six (6) Assistant Table Leaders, three (3) ALD's, as well as the Lay Director, the Spiritual Director and Assistant Spiritual Director, Music Director and Board Representative. The minimum number of Team Members will be four (4) Table Leaders and four (4) Assistant Table Leaders, three (3) ALD's, and the Lay Director, Spiritual Director, Assistant Spiritual Director, Music Director and Board Representative.

There will be a combined follow-up meeting following each set of Walks, within a month of the last walk. All Team Members and working crews are encouraged to attend.

WALK FEES

Pilgrim fees will be one hundred twenty-five dollars (\$125.00). One full scholarship per walk will always be available upon request and must be approved by the Board.

Team Members, Kitchen Crew, Logistics and Agape Crew are to pay sixty-five dollars (\$65.00) each with the exception if a husband and wife team are working the Walk, their combined total will be one hundred fifteen dollars (\$115.00). (\$65.00 + \$50.00) If someone needs financial help and wants to work, their request shall be made to a member of the Board and must be approved by the Board. (This must remain confidential).

AGAPE GIFTS

Agape exchanged between Team members should not be seen by Pilgrims. Adopted and certified by the Ohio Valley Emmaus Board of Directors. Signatures required of all Board Members.